



Operating Room / Surgical Department

The Surgical department at Richmond University Medical Center has eight operating rooms. The operating room is open and staffed 24 hours, seven days a week. A dedicated trauma room is designated 24 hours, seven days a week. On weekends and holidays, only Emergent/Urgent and Trauma cases are accommodated for surgery.

An Operating room team consists of a surgeon, in some cases with surgical residents or medical students, anesthesiologist or CRNA, RN as circulating nurse and a Surgical Technician. A scrub person can also be a nurse, however, only a nurse can be a circulator/circulating nurse. The Operating room team is supported by a nursing assistant, anesthesia technician, and a unit clerk.

Daily operations of the Operating Room nursing staff are supported by OR Nurse Manager, Assistant Vice President of Perioperative Services, together with the Chairman, Department of Surgery, and chief of the Anesthesia Department.

The operating room is a restricted area, all personnel entering the operating room must be in proper surgical attire, with hospital designated scrubs, hair covered as well as shoes.

Primary Responsibilities:

- Assisting Nursing Assistants with the transportation of patients from the Ambulatory Surgery area to the Operating Room and patients from different floor units in the hospital to the Operating Room.
- Helping Nursing Assistants with replenishment of operating room supplies.
- Assisting Nursing Assistants with putting away equipment to designated locations.
- Clerical Work such as filing.

Minimum Qualifications

- Must be able to commit to a minimum of 6-7 hours per week in the Mornings and Afternoons on Mondays, Thursdays, and Fridays.
- The minimum age is 16 years old for this opportunity.

Location: 355 Bard Avenue, 2nd Floor