



Cardiac Catheterization Lab

The Cardiac Catheterization Lab department at Richmond University Medical Center offers comprehensive diagnostics for issues including coronary artery disease, valvular heart disease, heart failure, and other cardiac conditions. When necessary, the lab can also perform interventional procedures such as stenting.

The lab is seeking two volunteers to assist with various administrative tasks in the department.

Primary Responsibilities:

- Assisting staff with the transportation of patients from lab to the lobby of the hospital downstairs to their rides for wheelchair and ambulatory patient discharges.
- Completing errands for the department such as going to pick up medications for patients at the pharmacy and bringing surgical instruments to central sterile.
- Helping staff with replenishment of supplies to designated areas.
- Helping staff with stripping linens off stretchers and wiping down stretchers and wires for sanitation and sterilization purposes.
- Assisting Nursing Assistants with putting away equipment to designated locations.
- Clerical Work such as answering the phone.
- Various clerical tasks including answering and directing phone calls.

Minimum Qualifications:

- Must be able to commit to a minimum of 4-6 hours per day in the Mornings and Afternoons on Mondays-Fridays.
- The minimum age is 18 years old for this opportunity.

Location: 355 Bard Avenue, 1st Floor