



Perioperative Services Department

The Perioperative Services department at Richmond University Medical Center is responsible for the care of all patients who are having a surgical procedure. This includes the care and observation pre- and post-surgery.

Volunteers are needed in our nursing units, ambulatory surgery, and recovery room to help us improve the quality of patient care by supporting the nursing staff in their day-to-day operations and assisting patients and families throughout the unit.

Primary Responsibilities:

- Interacting with patients
- Rounding on patient's rooms
- Assisting the clerk with screening phone calls
- Putting charts together
- Restocking supplies
- Other tasks as assigned to help the unit run smoothly and allow staff to focus more time on patient care.
- Volunteers will assist nursing staff with errands such as escorting patients before and after a procedure.
- Volunteers will provide information, support, & comfort to families in the waiting area when loved ones are in procedure.
- Volunteers will maintain a list of family members to facilitate staff and physicians finding family members.

Minimum Qualifications

- Strong interest in learning about healthcare.
- Must be self-motivated, engaged, friendly, and comfortable talking to patients/visitors.
- Proficient navigating Microsoft Office.
- Must be able to commit to a minimum of 6-8 hours per week in the Mornings and Afternoons on Mondays - Fridays.
- The minimum age for this opportunity is 16 years old.

Location: 355 Bard Avenue, 2nd Floor