

2. **SECTION II - RFP TIMETABLE**

Release Date for Request for Proposal: Tuesday, July 7, 2020

Proposal Due Date: Monday, July 20, 2020, 3pm

Mandatory Proposers Conference: Monday, July 13, 2020, 10am

Main Lobby

657 Castleton Avenue

Staten Island, NY 10314

10am

Evaluation:

There shall be an Evaluation Committee that shall select a firm based on criteria included in this RFP.

Contact Person:

Any questions regarding this RFP should be addressed in writing to:

Jorge Negron

Administrative Director, Supply Chain Management

Richmond University Medical Center

355 Bard Avenue

3rd Floor Villa Building

Staten Island, NY 10310

Phone: (718) 818-3836

Fax: (718) 818-2034

Email: jnegron@rumcsi.org

All RFI's must be received in writing via e-mail prior to end of business day on Wednesday, July 15, 2020. Proposals must be submitted in accordance with the requirements of this RFP by Monday, July 20, 2020, 3pm. Late proposals shall not be accepted.

3. **SECTION III - SCOPE OF SERVICES/SCOPE OF WORK**

See Attachment – ATTACHED CONSTRUCTION DOCUMENTS AND SPECIFICATIONS.